

Anniston Community Education Foundation

2018 Grant Information

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ABOUT ACEF

- The Anniston Community Education Foundation (ACEF) is dedicated to helping youth in the targeted communities attend and succeed in the educational arena. The belief that “every child can and will learn with the proper educational resources” is echoed throughout the Foundation’s work. Anniston Community Education Foundation facilitates partnerships with key stakeholders to increase academic achievement of youth in the targeted communities.

HISTORY OF ACEF

- Anniston Community Education Foundation evolved as a result of the Partial Consent Decree (Consent Decree) among the United States Environmental Protection Agency (EPA), Solutia Inc. (Solutia), and Pharmacia Corporation (Pharmacia) entered by the United States District Court for the Northern District of Alabama on August 4, 2003. ACEF is to be funded by Solutia for 12 years.

MISSION & VISION

- The **mission** of the Anniston Community Education Foundation is to **build** a collaborative network of diverse stakeholders to **improve** the quality of education in our targeted communities.
- The **vision** of the Anniston Community Education Foundation is to empower youth in the designated area with need-based educational resources.

BEFORE YOU APPLY

- Applications for 2017 grants must be submitted between October 15, 2016 and December 15, 2016. Questions and applications should be directed to acef@annistoncef.org.
- Funds for Grantees' programs/events will be available from February 1, 2017 through August 30, 2017, according to ACEF funding procedures.
- All programs/events must provide a direct service to children from the impacted areas of the targeted communities (Anniston, Oxford, Saks, and Wellborn). Funds must directly impact the youth and create a positive, measurable outcome.

GRANT FUNDING INITIATIVES

- Projects addressing issues area students encounter in pursuit of their education

NO GRANTS ARE MADE TO/FOR:

- Individuals
- Religious Purposes
- National Fundraising Drives
- Conference or Seminar Expenses
- Tickets for Benefits
- Field Trips
- Computers/Laptops/Cell Phones, etc.
- Political Organizations/Candidates for Public Office
- Lobbying Activities
- Budget Deficits
- Replacement of Government Funding Cuts
- Special Events/Fundraising Dinners

APPLYING: PROJECT NARRATIVE (1)

1. Describe the primary service of your organization.
2. Provide a brief history of your organization, including purpose, activities, and accomplishments.
3. Describe the issue or problem to be addressed with grant funds.
4. Describe the goals and activities of the proposed project.
5. List the steps you will follow to accomplish your objectives (plan of action, anticipated timeline, staff/volunteer roles and responsibilities).

APPLYING: PROJECT NARRATIVE (2)

6. Supply a line-item budget for the project.
7. List other prospective funders for the project and the amounts requested.
8. Describe how you will evaluate the proposed activity/program.
9. Include Project Evaluation documents.
10. Include a written evaluation method for measuring outcomes and the impact of ACEF's investment.
11. Attach a list of Board Members.

SUBMITTING THE APPLICATION (1)

- All applications are due by **e-mail** (acef@annistoncef.org) by 5:00 PM on December 15, 2018. Late or incomplete applications will not be accepted.
- Attach the following:
 - Front page of your Articles of Incorporation
 - Front page of your 501c3 award
 - Current 990
 - **School Systems:** completed Form W-9 and Tax Exemption letter
 - Project narrative that explains the objective(s) of the program/event and provides a detailed description of how requested funds will be used

SUBMITTING THE APPLICATION (2)

- Attach the following:
 - Itemized budget that explicitly details how ACEF funds will be used
 - Letters of Collaboration
 - Letter of Approval, on official letterhead, from the financial manager and/or the immediate supervisor of the person submitting the grant
 - List of Board Members
 - **School Systems:** Letter of Approval, on official letterhead, from school principal and school system Superintendent
 - Requests from organizations working within the school system(s) must have prior approval in the form of a letter, on letterhead, with the Superintendent's signature.

AFTER YOU'RE APPROVED

- Applicants will be notified of their award determination status by January 30, 2017
- Grantees are required to sign a Grant Agreement
- **NO** funds will be sent directly to the Grantee. All expenses will be paid directly to vendors by ACEF. Submit approved invoices via e-mail **ONLY** to acef@annistoncef.org. Invoices will be submitted to vendors within ten (10) business days
- Permission to deviate from any section of the original grant proposal must be requested in writing within a fourteen (14) day period prior to the date of change occurring (this includes but is not limited to program personnel changes, changes in location, budget revisions, etc.)
- Awardees must submit a Final Project Summary to Anniston Community Education Foundation no later than thirty (30) days after the event and before August 30, 2017. All funds must be spent by August 30, 2017. There are **NO** exceptions

GRANT AGREEMENT

Please note that this is intended only to highlight certain points, not detail every aspect of an organization's Grant Agreement.

- The Grantee will agree to serve as a referral source for ACEF. The Grantee is required to positively promote the Mission and Vision of ACEF.
- The Grantee will provide public acknowledgment of ACEF as a grantor within the first 30 days of receipt of the award.
- The Grantee will indicate when promoting the program that funding has been received through a grant from ACEF.
- The Grantee will allow ACEF to review and approve the text of any proposed publicity prior to its release.
- **Failure to comply with this agreement will render the Grantee ineligible for future funding.**

THANK YOU!
